## Continuing Education for Staff in Idaho Publicly-funded Libraries

The Idaho Commission for Libraries supports professional development for staff members of Idaho publicly-funded libraries. In addition to free online training resources, there are grants for leadership development and library basics funded by the Library Services and Technology Act through the Institute of Museum and Library Services.

Each year, staff members should work closely with their director and/or supervisor to determine a plan of action for professional development to increase their capacity to serve their clientele in the ever-changing work environment.

Continuing education grants can be a useful tool in meeting those professional development needs.

#### **How To Get Started**

- Talk to your director, supervisor, or manager to see if the library will support your attendance at a conference or course.
- 2. Review the application materials at libraries.idaho.gov/lsta.
- 3. Contact Shirley Biladeau to confirm the conference or learning activity qualifies and to clarify the application process.
- 4. Applications are due 50 calendar days in advance of the CE event.
- 5. One grant per individual is allowed per state fiscal year.

Made possible with funds from the Library Services and Technology Act through the Institute of Museum and Library Services (IMLS).





Shirley Biladeau, Continuing Education Consultant 325 West State Street, Boise, Idaho 83702

> Phone: 208-334-2150 Fax: 208-334-4016

Email: shirley.biladeau@libraries.idaho.gov

# Continuing Education Grants for Idaho Library Staff



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#### **Continuing Education Grants**

Through continuing education grants, the Idaho Commission for Libraries assists Idaho publicly-funded libraries in building capacity to better serve their clientele.

#### **Conference Grant**

Supports first-time attendance at a major state, regional or national library conference held outside a 50-mile radius of their library locale.

Pre-Approved Library Events List at http://libraries.idaho.gov/lsta

#### **Professional Development Grant**

Supports a library employee to attend university or college-level library science courses or other professional development opportunities; 25% local match required.

#### **Group Grant**

Supports the professional development needs of large-group CE activities.

Partnership among libraries is encouraged; 25% local match required.

#### **How to Qualify**

Idaho publicly-funded libraries may apply for grants to support individual or group continuing education (CE) activities throughout the year. Activities must support one of ICfL's strategic issues for library development: Access, Literacy, or Community Anchor.

To determine whether the activity and/or your library is eligible to apply for a CE grant, check out page 4 of the CE Grant Guide found at

http://libraries.idaho.gov/lsta

#### What's New

There are new criteria for individuals and libraries who wish to apply for a continuing education grant.

- One 1st-Time Conference Attendee grant per individual per state fiscal year.
- Applications must be submitted 50 days in advance of the event.

http://libraries.idaho.gov/blogs/icflcontinuing-education-grants-whats-new

#### **Events to consider attending:**

#### **American Association of School Librarians**

http://www.ala.org/aasl/conferences/national

#### **American Library Association**

http://www.ala.org/conferencesevents

### Association of College and Research Libraries

http://www.ala.org/acrl/conferences

#### Association of Library Services to Children

http://www.ala.org/alsc/institute

#### Association of Rural and Small Libraries

http://arsl.info/

#### **Idaho Library Association**

http://www.idaholibraries.org/conferences

#### **Internet Librarian**

http://www.infotoday.com

#### Pacific Northwest Library Association

http://www.pnla.org/

#### **Public Library Association**

http://www.ala.org/pla/education